



SECURITY INFORMATION

## Office Memorandum

SECRET

UNITED STATES GOVERNMENT

TO : CLASSIFICATION AND WAGE DIVISION  
ATTENTION :   
FROM :   
SUBJECT: Reclassification of Slot

25X1A9a

DATE: 20 March 1953

1. It is requested that slot #BD-26, Operations Officer - Plans, be reclassified from GS-13 to GS-11. Attached hereto is a job description for the job. The basis for this action is the fact that at the present time it is felt the work involved can be handled at the GS-11 level.

2. As this position develops, and more responsible duties are assigned to it, this Division may then request that the job be restored to its present grade.

Attachment

#134  
4/2/53  
RC\*

SECRET

Approved For Release 1999/09/20 : CIA-RDP78-03568A000700110009-3

|                                    |                |                            |  |                               |              |  |  |   |  |               |  |
|------------------------------------|----------------|----------------------------|--|-------------------------------|--------------|--|--|---|--|---------------|--|
| OFFICE OR STAFF<br>DD/F            |                | OFFICE CODE<br>SE Division |  | REQUEST DATE<br>20 March 1953 |              | APPROV. DATE<br>APR 6 1953             |  | CONTROL NO.<br>134                        |  | Page of Pages |  |
| DELETIONS                          |                |                            | ADDITIONS  |                               |              | NET CHANGE<br>NEW BR. &<br>DIV. TOTALS |  | ORGANIZATION<br>CODE<br>(Machine Records) |  |               |  |
| ORGANIZATION<br>AND POSITION TITLE | SERIES & GRADE | POSITION NO.               | ORGANIZATION<br>AND POSITION TITLE   | SERIES & GRADE                | POSITION NO. |  |  |   |  |               |  |
| DD/F<br>SE Division                |                |                            | DD/F<br>SE Division  |                               |              |  |  |   |  |               |  |
| [REDACTED]                         |                |                            | [REDACTED]   | 25X1A8a                       | 25X1C        |  |  |   |  |               |  |
| Ops Officer - Plans                | GS 132-13      |                            | Ops Officer - Plans  | GS 132-11                     |              |  |  |   |  |               |  |
| 25X1C                              |                |                            |  |                               |              |  |  |   |  |               |  |
| NEW OFFICE TOTALS                  |                |                            | APPROVAL   |                               |              |  |  |   |  |               |  |
| No change in Office totals         |                |                            | The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received. |                               |              |  |  |   |  |               |  |
| SECRET                             |                |                            | [REDACTED]   |                               |              |  |  | Chief, CMD<br>TITLE                       |  |               |  |

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